



Board of Health Minutes

South Heartland District Health Department

Brodstone Healthcare, North Conference Room, 520 E 10th St, Superior, NE 68978

July 2, 2025 8:30am

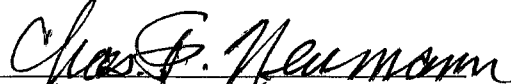
Topic, Lead Person	Comments/Actions		Roll Call/Vote
	Staff	Michele Bever, Kelly Derby, Sam Coutts	
Welcome & Call Meeting to Order Board President (Chair)	The July 2025 Board of Health meeting was called to order by Board President, Sandra Nejezchleb, at 8:32 am.		
	Open Meeting Statement read aloud by Board President Sandra Nejezchleb: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i> A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.		
Determine Quorum	Introductions/Roll Call		Present Amyot, Grove, Jobman (8:35), Kleppinger, Kohmetscher, McMeen (8:47), Murphy Buschkoetter, Nejezchleb, Neumann, Pohlmeier-Mans, Shaw, Williams Absent Harrington, Oldham, Shackelford
	Quorum met		
Approve or Amend Agenda	Motion to approve the July 2, 2025 Board Meeting Agenda		Ayes: All
	Motion	Amyot	Nays: None
	Second	Kohmetscher	
	Motion Passed (voice vote)		
Approve Minutes	Motion to approve the May 7, 2025 Minutes		Ayes: All
	Motion	Grove	Nays: None
	Second	Murphy Buschkoetter	
	Motion Passed (voice vote)		

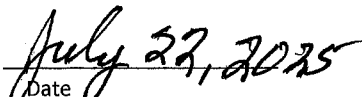
Finances K Derby	<p>At fiscal year end, June 30, 2025, the Department has \$1.2M in cash, no debt, and net income for the year of \$200K. Of the \$1.2M cash, \$800K is earmarked for prior commitments, which means the cash reserve is closer to \$400K. Given the uncertain times we are facing in terms of funding, we will not immediately budget to spend this reserve.</p> <p>We came in under budget, despite it being close.</p> <p>The realized Indirect Cost (IDC) rate for the year was 24%, though our negotiated rate is 46%. The grant programs, themselves, impose restrictions that make collecting the full amount difficult. Next year's negotiated IDC rate is 30%.</p> <p>Motion to accept the Financial Report</p> <table><tr><td>Motion</td><td>Neumann</td></tr><tr><td>Second</td><td>Murphy Buschkoetter</td></tr></table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Neumann	Second	Murphy Buschkoetter	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Neumann					
Second	Murphy Buschkoetter					
Legislative/Funding Updates M Bever	<p>M Bever provided an update regarding the anticipated statewide budget cut, originally projected at \$3.5M-\$4.5M. Due to a filing error, \$1M remains and will still be distributed across the state for fiscal year 2026.</p> <p>The Board was also informed that several programs within the health department have experienced reduced funds due to cuts at the Federal level. To help offset this, the health department is beginning to bill Medicaid for certain services (immunization, oral health) and is actively working on obtaining contracts with several private insurance providers. The department is also looking at additional fee-for-service opportunities.</p>					
Finance Committee C Neumann	<p>The Finance Committee meeting minutes were included in the packet.</p> <p>The Finance Committee brought forward it's recommendation for a \$0.75 raise for all employees at the health department for the Cost of Living Adjustment this year. This averages to about a 3% adjustment overall.</p> <p>Motion to approve FY2026 Cost of Living Adjustment</p> <table><tr><td>Motion</td><td>Finance Committee</td></tr></table> <p><i>Motion Passed (roll call)</i></p>	Motion	Finance Committee	<p>Ayes: Amyot, Grove, Jobman, Kleppinger, Kohmetscher, McMeen, Murphy Buschkoetter, Nejezchleb, Neumann, Pohlmeier-Mans, Shaw, Williams</p> <p>Nays: None</p>		
Motion	Finance Committee					
Finance Committee C Neumann	<p>The Finance Committee meeting minutes were included in the packet.</p> <p>The Finance Committee presented the Board with salary guidelines for fiscal year 2026, which adjusted the minimum, mid, and maximum for each range by 2.5%. In addition, for two position classes (Administrative Support and Temporary/Seasonal Program Assistant), the entry level (minimum) wage was adjusted to \$15 per hour to ensure compliance with the upcoming minimum wage increase set to take effect in January 2026.</p> <p>Motion to approve FY2026 Salary Guidelines</p> <table><tr><td>Motion</td><td>Finance Committee</td></tr></table> <p><i>Motion Passed (roll call)</i></p>	Motion	Finance Committee	<p>Ayes: Amyot, Grove, Jobman, Kleppinger, Kohmetscher, McMeen, Murphy Buschkoetter, Nejezchleb, Neumann, Pohlmeier-Mans, Shaw, Williams</p> <p>Nays: None</p>		
Motion	Finance Committee					

Policy Committee S Nejezchleb	<p>Policy Committee meeting minutes included in packet.</p> <p>The Policy Committee brought forward revised policy HR602 - Inventory, with minor adjustments, for Board approval.</p> <p>The Policy Committee also noted that policy HR403 - HIPAA was removed due to the new HIPAA Hybrid policy now in effect, and HR305-Confidentiality was removed because these components are included in the Information Security Policy, HR406.</p> <p>Motion to approve revised policy HR602</p> <table><tr><td>Motion</td><td>Policy Committee</td></tr></table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Policy Committee	<p>Ayes: All</p> <p>Nays: None</p>		
Motion	Policy Committee					
Bi Monthly Report M Bever	<p>M Bever presented the Staff Bi-Monthly report to the Board, highlighting recent staff activities. She also gave an update regarding the ongoing renovations at the health department.</p> <p>The completion of 2025 Public Health Award presentations to rural rescue squads was noted, as well as successful facilitation with Hispanic/Latino community members for minority health improvement planning. Also highlighted, new Foot Clinic initiative in Adams County operating with Midland Area Agency on Aging, other Fee-for-Service initiatives, and contracts with new dental hygienists to support expanded services.</p> <p>Bever also provided an update on the national measles outbreak, which is plateauing. So far, only one confirmed case has occurred in Nebraska (Panhndle), with no subsequent transmission. Over the past year, SHDHD has responded to 5 suspect cases, all of which ultimately were negative (not a case). The department has been working closely with hospitals to ensure preparedness for rapid response when measles is suspected.</p> <p>Updates were also shared on disease surveillance and testing and communicable disease monitoring, including STI testing now being offered at the health department. Wastewater surveillance indicated an uptick in Influenza B.</p> <p>Bever referred to the staff dashboard for line-of-sight reporting, and shared progress on the current Strategic Plan goals.</p> <p>Motion to Accept the Bi Monthly Report</p> <table><tr><td>Motion</td><td>Neumann</td></tr><tr><td>Second</td><td>Amyot</td></tr></table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Neumann	Second	Amyot	<p>Ayes: All</p> <p>Nays: None</p>
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Communications from Director M Bever	<p>Dr. Bever gave an update on the Community Health Improvement Plan progress, including revised timeline for completion (will bring for Board approval at September meeting) and implementation (projecting a September launch).</p>					

Communications from Board Members Chair	<p>C Neumann reported on a ventilation concern at the courthouse, where several employees experienced symptoms. The SHDHD team investigated, including conducting air quality testing, ultimately determining that the worksite air quality was not a likely cause of the symptoms.</p> <p>K Murphy Buschkoetter expressed concerns regarding Medicaid funding cuts and likelihood of rural hospitals and rural nursing homes closing their doors in response to reduced reimbursement. She raised the topic of health insurance literacy and mentioned that she would like to see an insurance navigator available to help people enroll into insurance plans that will actually benefit the client and pay for services received.</p> <p>S. Nejezchleb asked whether the board meeting time of 8:30 am was still the best time for Board members, or whether the time should be adjusted; she requested that a survey be sent to Board members for input. Brief discussion on whether meeting times could be moved for weather emergencies and what type of public notification would be required. (This question arose due to the decision to cancel the March meeting due to blizzard conditions, but whether the meeting could have had a late start. Recommendation to check with Nebraska Attorney General for clarification.</p>											
Public Comment	None											
Strategic Planning Pre-work for Board of Health	<p>Board members reviewed staff pre-work on Mission, Vision and Guiding Principles; consensus that no changes were needed, but identifying opportunities for improved implementation. Board members worked in groups to review the six governance functions, identifying how they are currently demonstrating these and where there are opportunities. Consensus of those The Strategic Planning Committee (5 board members and 9 staff members) will be meeting on July 24th for a facilitated Strategic Planning Retreat.</p> <p>K. Derby requested input on whether the Board packet of meeting materials was meeting the needs of the Board members. Several present reported they found the board meeting agenda and materials very helpful in preparing them for the meeting and providing them information that could be shared with the community.</p>	Kleppinger and Neumann left at 10:45, Amyot left at 11:15										
Adjourn	<table><tr><td colspan="2">Motion to adjourn</td></tr><tr><td>Motion</td><td>McMeen</td></tr><tr><td>Second</td><td>Pohlmeier-Mans</td></tr><tr><td colspan="2">Motion Passed (voice vote)</td></tr><tr><td colspan="2">Adjourned 11:25 am</td></tr></table>	Motion to adjourn		Motion	McMeen	Second	Pohlmeier-Mans	Motion Passed (voice vote)		Adjourned 11:25 am		Ayes: All Nays: None
Motion to adjourn												
Motion	McMeen											
Second	Pohlmeier-Mans											
Motion Passed (voice vote)												
Adjourned 11:25 am												
	Next Meeting: September 3, 2025, Adams County, Budget Hearing at 8:30am, Board Meeting following at 9:00am											

Respectfully submitted,


Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department


Date